YES YOU CAN HOME HELP AGENCY, LLC

MONTHLY AUTHORIZED HOURS VERIFICATION & ATTESTATION

Caregiver and Client Certification of Services Rendered

The caregiver and client (or authorized representative) must complete and sign this form.

1. SERVICE PERIOD & HOURS

Month _____ Year _____ Total Authorized Hours _____

Total Hours Worked _____ Difference (if any) _____

2. CLIENT INFORMATION

Client Full Name _____

Client Address _____

City _____ State _____ ZIP _____

Client Phone _____ Client Email _____

3. CAREGIVER INFORMATION

Caregiver Full Name _____

Caregiver Address _____

City _____ State _____ ZIP _____

Caregiver Phone _____ Caregiver Email _____

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4. MONTHLY SERVICE ATTESTATION

By signing below, the caregiver certifies that the hours reported on this form represent services actually provided to the client during the month listed and that the hours worked have been accurately reported. The client (or authorized representative) certifies that the services and hours reported are accurate to the best of their knowledge.

Yes You Can Home Help Agency, LLC may use this form for service verification, payroll, billing, auditing, compliance, and recordkeeping purposes. If any discrepancy is identified between the hours reported and the hours authorized or otherwise recorded, the Agency will notify the caregiver and/or client (or authorized representative) so the discrepancy can be reviewed and clarified. Additional information or documentation may be requested.

Any material misrepresentation or false certification may result in corrective action and may have legal or financial consequences under applicable law.

☐ **I have read and understand the above certification and attest that the information is accurate.**

5. SIGNATURES

Please type a signature in the field below or print this form and sign by hand.

Caregiver Signature _____ Date _____

Client Signature _____ Date _____

Client Representative Name (if applicable) _____ Date _____

Important

Both caregiver and client (or authorized representative) signatures are required.
Please contact the Agency if you have questions or notice an error in the hours listed.